



Council of Scientific and Industrial Research
National Chemical Laboratory

Corrigendum to Advertisement No. NCL/01-2021/ADMIN-ISO

Online applications followed by hardcopies of applications are being invited for filling up of the positions of Junior Secretariat Assistant (Gen/S&P/F&A), Jr. Stenographer and Driver at CSIR - National Chemical Laboratory, Pune vide CSIR-NCL Advertisement No. NCL/01-2021/ADMIN-ISO. As per this advertisement the essential qualification for the post of Junior Stenographer (Post Code No. 04) is "10+2/XII Standard or its equivalent and proficiency in computer type speed and in using computer as per the prescribed norms fixed by DoPT from time to time".

On 23.09.2021, CSIR has issued circular regarding Amendment in CSIR Administrative Services Recruitment & Promotion Rules, 2020 vide CSIR letter No. 5-1(211)/2014-PD dated 23.09.2021. As per this letter, the essential qualification and mode of selection for the post of Junior Stenographer has been amended.

CSIR letter No. 5-1(211)/2014-PD dated 23.09.2021 has been appended below for the reference.

As per CSIR letter No. 5-1(211)/2014-PD dated 23.09.2021, the essential qualification for the post of Junior Stenographer has been amended as, "10+2/XII Standard or its equivalent and proficiency in stenography as per the prescribed norms fixed by DOPT from time to time".

Therefore, the last date for receipt of online application has been extended by ten days in respect of the post of Junior Stenographer (Post Code No. 04) ONLY i.e. up to 10.10.2021 till 5.30 p.m. However, the last date for receipt of hard copy of online applications remains unchanged. i.e. **29.10.2021. Also the date for determining the age limit and qualification shall be the same as mentioned in the original advertisement i.e. **30.09.2021**. The detailed advertisement is available at our NCL recruitment website <http://recruit.ncl.res.in>. All other details, terms and conditions of the Advertisement No. NCL/01-2021/ADMIN-ISO remain unchanged.**

For any technical query while applying online, please send e-mail to recruit@ncl.res.in.

Please note that those candidates who have already applied, need not apply again.

Date: 28.09.2021

**Sd/-
Controller of Administration**



सां/No. : 5-1(211)/2014-PD

दिनांक/Dated: 23.09.2021

प्रेषक/From: संयुक्त सचिव (प्रशासन)
Joint Secretary (Admn.)

सेवा में/To: सी.एस.आई.आर के सभी राष्ट्रीय प्रयोगशालों/संस्थाओं/इकाईयों के निदेशक/प्रमुख
The Directors/Heads of all National Labs./Instts./Units of CSIR

विषय/Sub.: Amendment in CSIR - Administrative Services Recruitment & Promotion Rules, 2020 - Regarding

महोदय/Sir / महोदया/Madam,

I am directed to state that GB, CSIR in its 196th meeting held on 25.05.2021 has approved the amendments in CSIR Administrative Services Recruitment & Promotion Rules, 2020. The amended Rules has been attached at **Annexure.**

This may be brought to the notice of all concerned for information guidance and compliance.

(राजीव शर्मा / Rajeev Sharma)
उप सचिव (नीति प्रभाग) / DS(PD)

संलग्न/Encl. : यथोपरि/As above

प्रतिलिपि/Copy to:

1. Sr. CoA/CoA/AO of all National Labs./Instts./Units of CSIR
2. प्रमुख, आईटी डिवीजन - इस सर्कुलर पत्र को वेबसाइट और नीति रिपोजिटरी पर उपलब्ध कराने के अनुरोध के साथ / Head, IT Division with the request to make this circular letter available on the website & Policy Repository.
3. कार्यालय प्रति / Office copy

Part – III: STENOGRAPHIC CADRE
Section – II : Recruitment and Promotion

Existing Rule	Amended Rule
6. Junior Stenographer (Pay Level 4) Recruitment to this Post shall be made on local basis by CSIR Hqrs. and its National Labs. /Instts., by direct recruitment, on the basis of result of open competitive written examination held from time to time from amongst candidates possessing minimum educational qualification of 10+2/XII or its equivalent and proficiency in computer type speed and in using computer as per the prescribed norms fixed by DOPT from time to time. Age not exceeding 27 years, relaxable in case of SC/ST/OBC/PWD candidates as per rules. There is no age limit for departmental candidates provided they possess the prescribed qualifications. While the proficiency in computer typing speed and in using computer will only be qualifying in nature, the final merit list will be prepared on the basis of the performance of the candidates in the competitive written examination. The merit list will only comprise of those candidates who have qualified the proficiency test in computer typing. The selected candidates shall be allotted to each National Laboratory/Institute /CSIR-HQ based on their vacancy positions.	6. Junior Stenographer (Pay Level 4) Recruitment to this Post shall be made on local basis by CSIR Hqrs. and its National Labs. /Instts., by direct recruitment, on the basis of result of open competitive written examination held from time to time from amongst candidates possessing minimum educational qualification of 10+2/XII or its equivalent and proficiency in stenography as per the prescribed norms fixed by DOPT from time to time. Age not exceeding 27 years, relaxable in case of SC/ST/OBC/PWD candidates as per rules. There is no age limit for departmental candidates provided they possess the prescribed qualifications. While the proficiency in stenography will only be qualifying in nature, the final merit list will be prepared on the basis of the performance of the candidates in the competitive written examination. The merit list will only comprise of those candidates who have qualified the proficiency test in stenography.

23/9/22